



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-5

Darrell Atkins, Treasurer  
Duncan For Congress  
P.O. Box 2646  
Knoxville, TN 37901

FEB 5 1999

Identification Number: C00229104

Reference: 30 Day Post-General Report (10/15/98-11/23/98)

Dear Mr. Atkins:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-General Report. A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute contributions of \$1,000 or more to your campaign, it is recommended that you review your procedures for checking contributions received during the aforementioned time period. Although the Commission may take legal action, any response you wish to provide concerning this matter will be considered. (11 CFR §104.5(f))

-For future reports, please be advised that you should provide the complete name of any political committee that has contributed to your committee. Reporting only the name of the connected organization or abbreviating the name of the committee is inadequate.